



# Evidence of insurability

Instructions for online submission



## What is EOI and when is it needed?

EOI is the information we use to verify your good health when you're purchasing disability insurance. We require EOI if:

- You are not enrolled today,
- Have had a chance to enroll previously, and
- Want to elect Long Term Disability coverage



## Get started now

- 1. Log in to my MyLincolnPortal.com. First time user? Register using PARSONS
- 2. Click "Complete Evidence of Insurability."
- **3.** Answer the questions about you and other applicants. You'll be asked:
  - General applicant information, such as date of birth, height, and weight
  - Qualifying questions, including if you or other applicants have been diagnosed with a disease or are prescribed medications for a condition
  - Medical questions—if you or other applicants have a condition, we may need to know a little more about it, such as the name, diagnosis date, and treatments
- **4.** Review your responses, then electronically sign and submit your application.
- 5. Save your confirmation report.



### What happens next?

In some cases, you may be auto-approved for coverage. If not, we'll review your application and contact you if more information is required. In all cases, we'll notify you of your application outcome.

#### Submitting EOI made easy

Winimal questions The online questionnaire adjusts to your responses, so you only answer questions that are relevant to you.

#### Guided support

Quick tips and searchas-you-type features help you provide quick and appropriate responses.

Instant confirmation You'll receive email acknowledgment that we've received your application. In some cases, you may be automatically approved.



Questions? For more information, contact your human resources department.

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LCN-3543154-041221 PDF 7/22 **Z05** Order code: DIS-EOIIS-FL1001\_Z05

